Librarian Instructions for the “Finding & Using Books / E-Books” Lesson & In-Class Activity

Norwich University - Kreitzberg Library

Goals of the Activity

This module is designed to show students how useful books can be (especially when beginning a research project). We’ll explain how to locate books and e-books in the Library’s online catalog and cover a few basic filters that students can use to narrow down their search results. Finally, we’ll take a look at the key differences between scholarly books, popular books, and e-books and practice evaluating a few different titles.

Preparing for Your Class

- Read through the “Finding & Using Books / E-Books” presentation to familiarize yourself with the basics of this class session. This presentation is linked on the LibGuide. Here’s the direct URL for the presentation in case you need it: http://bit.ly/2vfAIFK.

- Test the links for the two e-books used in the in-class activity to make sure that they still work. Also, double-check that we still have access to both e-books. I don’t expect to lose access, but it’s always a good idea to be check this ahead of time. If a link is broken or an e-book is no longer available online, let Claire know so that she can find replacement e-books and edit the worksheet and presentation. The links are shortened below:
  - Book #1 (Leadership by Brian Tracy) – bit.ly/leadership_ebook

- Print out enough copies of the “Is This Book Scholarly?” worksheet for all the students in the class. Remember that OC policy states that if you need to print more than 25 copies, you should have the Copy Center print them for you.

- The activity will be discussed in class, so there is no need to worry about grading worksheets or providing feedback to students after class.

In Class

1. Set up the Prezi presentation and connect to the classroom’s projector.
2. Click through the presentation to explain the concepts and activities.
3. Explain the “Is This Book Scholarly?” activity and pass out the worksheets to the students.
a. Students should have approximately 5 minutes to complete the two e-book evaluations. If you notice that students aren’t finished when 5 minutes are up, give them a little extra time to catch up.

b. Review the answers to the activity – before scrolling to the answer slides, get a students’ opinion on each e-book.

After Class

1. Log the instruction session on our website: bit.ly/KL_teaching
2. Send the faculty member our post-instruction survey (http://bit.ly/2vPFhHv). Email template for this is available under the “Shared with Me” tab on your OneDrive account (via SSO).